



Senior Citizens Group, Inc. 506 E. Bremer Ave, Waverly, IA 50677
 319-352-5678 | waverlyseniorcenter.org

Event Rental Responsibility Agreement

1. Read the Waverly Senior Center Event Rental Guidelines.
2. Read, complete and sign this form.
3. Return this form and the \$_____ rental fee (General: \$20/hr., Nonprofit 501(c)3: \$10/hr.) and \$100 security deposit (\$200 deposit if alcohol present) to make your reservation. Write separate checks for rental fee and security deposit.
4. Make checks payable to Senior Citizens Group, Inc.
5. If alcohol will be present, renter must provide a Certificate of Liability for \$500,000 with Senior Citizens Group, Inc. as the Certificate holder.

Fill in all blanks to confirm reservation. Please print:

Requested date(s) of use:	Area reserved:
Start Time:	End Time:

If renting for an organization, the name of organization is: _____

Type of event: _____ Approx # of attendees: _____

Deposit check will be returned to the following person provided there are no damages or additional clean-up costs after inspection:

Name: _____

Address: _____ City/State/Zip: _____

Primary Phone: _____ - _____ - _____ Secondary Phone: _____ - _____ - _____

I, the undersigned, being 21 years of age or older, am authorized to make this reservation request for the above-mentioned group/organization. I agree to deposit the Senior Citizens Group, Inc. a security deposit in the amount of \$100 (\$200 with alcohol). I agree that this deposit may be applied by the Senior Citizens Group, Inc. to wholly or partially satisfy any clean-up costs and/or damage to its property caused by persons attending the above listed event. Further, I understand that if damages and/or cleanup exceed the amount of security deposit, I, the undersigned, will be held responsible for full payment. I agree to assume full responsibility for the acts, negligence or omissions of members and guests of the above listed group/organization while in the Senior Citizens Group, Inc. facility. I have read and understand this document and the attached Event Rental Guidelines. By signing below, I agree to abide by these practices.

Signature: _____ Date: _____ / _____ / _____